FCSS – 280 AUTOMATION – VERSION 3.0 RELEASE NOTES

IMPLEMENTATION DATE: FEBRUARY 26, 2017

PAGE/MODULE	ENHANCEMENT DESCRIPTION

PLACEMENT SEARCH REQUEST	1. When a Placement Search Request is completed by a TA, provide CSWs/SCSWs the ability to split a Placement Search request to create a **Placement Packet Request(s)** for one or more children in a sibling set and continue the **Placement Search Request** for the rest of the sibling set.
	
	2. Improve the usability of the Search Effort Summary screen by displaying instructions throughout the process of selecting a placement and creating a placement packet request.
	
	3. Modify the Search Results screen to only require the Additional Notes for the following selections in the Action Taken drop-down:
	  a. Not a Possible Match
	  b. A Possible Match
	  c. Caregiver Preference
	  d. Not Accepting Population Served
	  e. Caregiver temporary not accepting placement (Voluntary)
	  f. Moved/New Address
	
	4. Implement placement search reservation logic of newly approved and newly available placements for immersion offices prior to making them available department-wide.

PLACEMENT PACKET REQUEST	5. Add a mandatory relationship field when users create a Placement Packet Request for a Relative Placement.
HELP MENU	6. Re-organize the Help Menu for a more user friendly display. 7. Provide links to the related Policy in FCSS for users' reference.

REPORTS	8. Add Emergency Placement Stipend count in the following reports:
	
	  • Workload Management Summary Report
	  • Workload Management Summary Report PDF
	  • Workload Management Summary Report Excel
	  • Workload Management Detailed Report
	  • Workload Management Detailed Report PDF
	  • Workload Management Detailed Report Excel
	  • Workload Management Log
	  • Workload Management Log PDF
	  • Workload Management Log Excel

PLACEMENT SEARCH RESERVATION SCREEN	9. Create the new Placement Search Reservation screen to provide the ability to set up placement reservation records for the purpose of reserving available placements for

	immersion offices for a specific time frame and for a specific length of time.
ALL MODULES	10. Change the button labels and banner language to improve usability.
MISCELLANEOUS REQUEST – RATE CHANGE SECTION	11. Remove the specialized rates menu items (i.e., D, F1, F2, F3, F4) along with the recertification and re-evaluation checkboxes from the "Rate" radio button for all new Miscellaneous Requests starting February 27, 2017.

	12. Make visible on February 27, 2017, the reminder message as to the required documents for existing DRAFT and PENDING D, F1, F2, F3, or F4 "Rate Change" Miscellaneous Requests. 13. Display the following checkbox if the "D-Severely Emotionally Disturbed" menu item is selected under "SCI Payment Rate": ☐ **12 Month D-Rate Recertification** 14. Display the following checkbox if either "F3-Develop. Disabled/Phys. Handicapped" or "F4-Develop. Disabled/Phys. Handicapped" menu item is selected under "SCI Payment Rate": ☐ **6 Month F-Rate Re-evaluation** 15. Add the approval notification logic identical to the logic programmed to the "Rate" radio button for D rate and F rates.
BUG FIXES	16. Disable the submit button on Placement Packet Request and Miscellaneous Request screens after the first approval is applied. 17. Modify the State ID field to allow letters. 18. Remove the required "Additional Notes" for some actions taken on the Search Efforts screen. 19. Display the Approvals Needed field on Miscellaneous Requests.